

What to bring for your WIC Certification appointment

Please bring **forms of proof** from each column :

*Accepted forms of each proof are listed below. Proof of income requires all income proofs*** for the last 30 days. You only need to bring one proof of residency and ID for client and an ID for caregiver.*

Proof of Income for Entire Household***	Proof of Residency (where you are living)	Proof of ID— Adult	Proof of ID— Child
Payroll stubs for past 30 days*** Unemployment DCF benefit letter: Food Stamps/ Cash Assistance/ SSI Child support/ additional income Recent 1040 tax statement if self employed Kancare medical card (Title 19)** plus proofs of income ***	Utility bill Junk mail in the envelope Lease agreement Rent receipt Letter in the envelope in which it was mailed	Driver's license Photo ID Birth certificate Passport Kancare medical card Military or school ID Not a proof of ID: Social Security Card	Immunization record Passport Birth certificate Birth confirmation letter Foster care/ Adoption papers Kancare medical card

***Verification will be done at time of certification for Kancare Title 19*

**** Bring proof of income for the past 30 days for EVERY member of the household who is working or has another source of income such as unemployment, SSI, Food Stamps or child support. Proof of income may be:*

- 2 bi-weekly paystubs,
- 4 weekly paystubs, or
- 1 monthly paystub for each source of income

If all proofs are not presented at the time of certification, you may be temporarily certified for 30 days. If you do not bring in the required proofs within the 30 day certification period, the 30 day temporary certification will end which results in you being terminated from the WIC program. This will require you to schedule another Certification appointment to receive WIC benefits. Call the WIC office at 785-856-5350 if you have any questions.

The Lawrence-Douglas County WIC office is located in the Community Health Facility

200 Maine

Lawrence, KS 66044

Check in with the receptionist at the Lawrence-Douglas County Health Department Clinic on the 1st floor. If paper work (diet history for certifications) is **not completed prior to the appointment** this may cause a delay in your appointment time or we may need to ask you to reschedule the appointment.

If you have any questions on what proof to bring or do not have a proof call the WIC office at 785-856-5350.

This institution is an equal opportunity provider.